

HM METROPOLITAN DISTRICT NO. 1 (“DISTRICT”)

8390 E. Crescent Pkwy., Suite 300
Greenwood Village, CO 80111
Phone: 303-779-5710
www.hmmetrodistricts.com

NOTICE OF REGULAR MEETING AND AGENDA

DATE: December 4, 2024

TIME: 2:00 p.m.

LOCATION: Microsoft Teams Videoconference

ACCESS: To attend via Microsoft Teams Videoconference, use the below link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDM2YjgzMWEtZTY0OC00MTc2LTgyNzItMDJhOWJmNDdkOTJm%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%2278e91a46-bdcc-4fe5-980c-8ff3dcc70755%22%7d

Meeting ID: 254 572 485 999
Passcode: ZBWxE6

To attend via telephone, dial 720-547-5281 and enter Conference ID: 924 401 657#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Henry (Rick) Wells	President	May, 2027
Mark T. Throckmorton	Secretary	May, 2025
Matthew Stewart	Treasurer	May, 2025
Ferdinand L. Belz, III	Assistant Secretary	May, 2027
Blake Fulenwider	Assistant Secretary	May, 2025

I. ADMINISTRATIVE MATTERS

- A. Present disclosures of potential conflicts of interest.
- B. Confirm quorum, location of meeting and posting of meeting notices. Approve Agenda.
- C. Public Comment.
Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- D. Review and consider approval of minutes of the September 4, 2024 Regular Board meeting (enclosure).

- E. Discuss business to be conducted in 2025 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates (proposed dates/time: first Wednesday of March, June, September and December 2025 at 2:00 p.m.) and consider adoption of Resolution Establishing Regular Meeting Dates, Time, and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).
- F. Discuss Section 32-1-809, C.R.S., reporting requirements (Transparency Notice) and mode of eligible elector notification for 2025 (post on SDA website).

II. FINANCIAL MATTERS

- A. Review and approve and/or ratify approval of payment of claims in the amount of \$4,655,476.92 (enclosure).
- B. Review and consider acceptance of the October 31, 2024 Unaudited Financial Statements (enclosure).
- C. Conduct Public Hearing to consider amendment of the 2024 Budget. If necessary, consider adoption of Resolution to Amend the 2024 Budget.
- D. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures – preliminary assessed valuation, draft budget and resolutions).
- E. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form and Mill Levy Public Information form (“Certification”). Direct District Accountant to file the Certification with the Assessor and other interested parties.
- F. Consider appointment of District Accountant to prepare 2026 Budget.
- G. Review and consider approval of Engagement Letter by and between the District and Wipfli LLP for preparation of 2024 Audit (enclosure).
- H. Review and consider acceptance of District Engineer’s Report and Certification #41, dated September 17, 2024, prepared by Ranger Engineering, LLC in the amount of \$942,857.73 (enclosure).
- I. Review and consider acceptance of District Engineer’s Report and Certification #42, dated November 5, 2024, prepared by Ranger Engineering, LLC in the amount of \$2,628,274.68 (enclosure).
- J. Review and consider acceptance of District Engineer’s Report and Certification #43, dated November 15, 2024, prepared by Ranger Engineering, LLC in the amount of \$2,563,654.81 (enclosure).

III. LEGAL MATTERS

- A. Discuss May 6, 2025 Regular Director Election and consider adoption of Resolution Calling May 6, 2025 Election for Directors, appointing the Designated Election Official (“DEO”), and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self- Nomination and Acceptance Forms are due by February 28, 2025. Discuss need for ballot issues and/or questions.

IV. MANAGER MATTERS

- A. Ratify approval of Standard Short Form Agreement between the District and Brightview Landscape Development, Inc. for 56th Avenue Landscaping, in the amount of \$3,497,052.10.
- B. Ratify approval of Box Elder Infrastructure Development – 56th Avenue (E470 to Harvest) and Harvest Road (from 56th to 64th Ave) Street Power and Lighting Work Order No. 01 to Standard Agreement and General Conditions between Owner and Construction Manager (Where the CM is At-Risk) by and between the District and Dynalectric Company for Box Elder Infrastructure Development – 56th Avenue to Harvest Road Street Power and Lighting, in the amount of \$26,460.22.
- C. Ratify approval of Box Elder Infrastructure Development – Phase 1 Work Order No. 06 to Standard Agreement and General Conditions between Owner and Construction Manager (Where the CM is At-Risk) by and between the District and Hudick Excavating, Inc. dba HEI Civil for Added Scope for Gopher Gulch CBC, in the amount of \$7,270.00.
- D. Ratify approval of Box Elder Infrastructure Development – Phase 1 - Work Order No. 39 to Standard Agreement and General Conditions between Owner and Construction Manager (Where the CM is At-Risk) by and between the District and M.A. Mortenson Company for Addition of Power and Water Connections for Landscaping and Irrigation of Denali Street ROW Tree Lawn, in the amount of \$9,444.00.
- E. Ratify approval of Box Elder Infrastructure Development – Phase 1 - Work Order No. 40 to Standard Agreement and General Conditions between Owner and Construction Manager (Where the CM is At-Risk) by and between the District and M.A. Mortenson Company for Costs Associated with Updated Street Lighting Plans for 60th Avenue, in the amount of \$39,061.00.
- F. Ratify approval of Box Elder Infrastructure Development – Phase 1 - Work Order No. 41 to Standard Agreement and General Conditions between Owner and Construction Manager (Where the CM is At-Risk) by and between the District and M.A. Mortenson Company for Costs Associated with the 30” Sanitary Stored Material Clean-Up at the Lift Station, in the amount of \$14,258.00.
- G. Ratify approval of Change Order No. 03 to Service Agreement for District Phase 1 Infrastructure Improvements between the District and Norris Design, Inc. for Credit

for Remaining Balance of CO No. 01 for FDP Amendment, in the amount of (\$19,478.75).

- H. Ratify approval of Change Order No. 15 to Service Agreement for District Phase I Infrastructure Improvements by and between the District and T2 Utility Engineers for Addition of SUE Services - Add 56th Avenue SUE Investigation for Dry Utilities on the North Side, in the amount of \$33,110.00.
- I. Ratify approval of Change Order No. 16 to Service Agreement for District Phase I Infrastructure Improvements by and between the District and T2 Utility Engineers for Addition of SUE Services – Add E470 MUE Area on PA-1, in the amount of \$16,303.00.
- J. Ratify approval of Change Order No. 17 to Service Agreement for District Phase I Infrastructure Improvements by and between the District and T2 Utility Engineers for Addition of SUE Services - Add 56th Avenue SUE Investigation for Dry Utilities on the North Side, in the amount of \$9,705.000.
- K. Ratify approval of Change Order No. 02 to Service Agreement for District Phase 1 Infrastructure Improvements (56th Avenue – E-470 to Harvest – Northern Half) between the District and Westwood Professional Services, Inc. for Design and Engineering Services for Phase 1 Infrastructure Projects, in the amount of \$11,000.00.
- L. Review and ratify approval of Service Agreement for Landscaping Services by and between the District and Schultz Industries Incorporated (enclosure).
- M. Review and ratify approval of Service Agreement for Landscaping Services by and between the District and CDI Environmental Contractor (enclosure).
- N. Discuss District services for 2025 and consider approval of necessary agreements for related services.
- O. Authorize renewal of District’s insurance and Special District Association (SDA) membership for 2025. Discuss changes needed to property schedule (if any) (enclosures).
- P. Consider approval of CliftonLarsonAllen LLP Statement(s) of Work for 2025 Management and Accounting Services (enclosures).
- Q. Review and consider authorization of website compliance coordinator to obtain a proposal for remediation services for statutorily required documents and authorize Board member or committee to approve proposal (enclosures).
 - 1. Authorize Board member or committee to work with District staff to take necessary actions to transition website to ADA compliant hosting platform (enclosure).

V. CAPITAL IMPROVEMENTS

VI. OTHER BUSINESS

VII. ADJOURNMENT

There are no regular meetings scheduled for the remainder of 2024